

**VILLAGE OF HUNTLEY  
VILLAGE BOARD  
MEETING MINUTES  
July 28, 2022**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, July 28, 2022 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Timothy Hoeft; Trustees: Ronda Goldman, Mary Holzkopf, Curt Kittel, and Harry Leopold

**ABSENT:** Trustees Niko Kanakaris and JR Westberg

**IN ATTENDANCE:**

Village Manager David Johnson, Deputy Village Manager Lisa Armour, Assistant Director of Public Works and Engineering Jason Irvin, GIS Technician James Williams and Management Assistant Barbara Read.

**PLEDGE OF ALLEGIANCE:** Mayor Hoeft led the Pledge of Allegiance.

**SPECIAL PRESENTATIONS:** None

**PUBLIC COMMENTS:** None

**CONSENT AGENDA:**

All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved and/or accepted by one motion with a Roll Call Vote. If further discussion is needed, any member of the Board may request that an item be moved off of the Consent Agenda to Items for Discussion and Consideration.

- a) Consideration – Approval of the July 28, 2022 Bill List in the Amount of \$1,524,254.30
- b) Consideration – Resolution Authorizing the Renewal of an Intergovernmental Agreement with Kane County for Animal Control Services in the Kane County Portion of the Village
- c) Consideration – Payout Request No. 1 to Geske and Sons, Inc. for the 2022 Edge Mill and Overlay Program in the amount of \$583,558.60
- d) Consideration – Ordinance Accepting Public Improvements for the Lions Chase Subdivision

Mayor Hoeft asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

**A MOTION was made to approve the July 28, 2022 Consent Agenda.**

**MOTION:** Trustee Leopold

**SECOND:** Trustee Kittel

**AYES:** Trustees: Goldman, Holzkopf, Kittel, and Leopold

**NAYS:** None

**ABSENT:** Trustees Kanakaris and Westberg

**The motion carried: 4-0-2**

## **PUBLIC HEARING**

Public Hearing – Maintenance Special Service Area for the Huntley Commercial Center, Commerce Court and Freeman Road

Mayor Hoeft reported that the public hearing was being conducted for the Maintenance Special Service Area for the Huntley Commercial Center, Commerce Court and Freeman Road and requested a motion to open the Public Hearing.

**A MOTION was made at 7:08 p.m. to Open the Public Hearing.**

**MOTION: Trustee Holzkopf**  
**SECOND: Trustee Leopold**  
**AYES: Trustees: Goldman, Holzkopf, Kittel, and Leopold**  
**NAYS: None**  
**ABSENT: Trustees Kanakaris and Westberg**  
**The motion carried: 4-0-2**

Village Attorney Betsy Gates-Alford reported that pursuant to the recent approvals for the Huntley Commercial Center subdivision the Village is authorized to establish a “back-up” maintenance special service area (SSA) upon the Huntley Commercial Center land, and the owners have filed a petition with the Village formally requesting establishment of the SSA. On May 12, 2022, the Village Board adopted Ordinance (O)2022-05.28 (the “Ordinance”) proposing to establish the SSA. Among other things, the Ordinance set the date and time of the required public hearing.

The SSA would provide a means to fund certain “Special Services” for maintenance and repair of common subdivision improvements within the Huntley Commercial Center. As previously stated, these services will be the primary responsibility of the Huntley Commercial Center association (the “Association”), and the SSA taxes will only be levied in the event that: (i) the Association fails to perform the Special Services adequately or requests that the Village provide Special Services; (ii) the Village notifies the Association of its intent to undertake the Special Services and/or agrees to undertake Special Services at the Association’s request; (iii) the Village incurs costs in connection with provision of the Special Services; and (iv) the Association fails to timely reimburse the Village for costs incurred by the Village in connection with the provision of Special Services.

### FINANCIAL IMPACT

The proposed amount of the tax levy for the proposed SSA during its first year is zero dollars (\$0.00), as the Special Services are the primary obligation of the Association to be established in connection with the development of the Huntley Commercial Center. There is no financial impact to the Village.

### LEGAL ANALYSIS

As required by Illinois Special Service Area Tax Law, 35 ILCS 200/27-5 et seq., notice of the hearing was published in the Northwest Herald on July 10, 2022.

Interested persons will have 60 days following the close of the public hearing to file an objection to the proposed SSA. If an objection petition signed by at least 51% of the land owners within the proposed SSA and 51% of the electors (if any) residing in the SSA is filed with the Village, then the SSA cannot be established. Should there be no valid objection petition filed, an ordinance to establish the SSA shall be presented for

Village Board consideration. Currently, all land within the proposed SSA is owned by the developer, Huntley Investment Partners, and no electors reside in the area.

Mayor Hoeft thanked Attorney Gates-Alford and noted that no one had signed up for public comments. He asked if anyone present wished to be heard from the audience or if any Trustees had any questions for this petition item. There were none. Mayor Hoeft asked for a motion to close the public hearing.

**A MOTION was made at 7:11 p.m. to Close the Public Hearing.**

**MOTION: Trustee Holzkopf**

**SECOND: Trustee Kittel**

**The Voice Vote noted all ayes and the motion carried.**

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Consideration – Resolution Waiving the Bid and Approving the Purchase of the StormTrap® Underground Detention System for the Parking Lot Expansion and Site Improvements for the Church Street Lot and The Cornell Development (former Catty property) in the amount of \$325,952

Village Manager David Johnson reported that on April 28, 2022, the Village Board authorized bidding of the infrastructure improvements related to the Church Street Lot and Cornell Development. The bid opening for the project is scheduled for August 11, 2022, with the bid award scheduled for the August 25, 2022 Village Board meeting, and the construction to start immediately following.

Christopher B. Burke Engineering, Ltd. (CBBEL) has prepared the plans for the Church Street Parking Lot Expansion and Cornell Site Improvements. The number of new spaces provided in the Church Street and Cornell Parking Lots is 130 parking stalls and seven ADA stalls for a total of 137 new stalls. Proposed improvements also include the following:

- Landscaping and fencing with an emphasis on buffering the neighboring properties to the east
- Patio and landscape feature on north side of building
- Underground stormwater detention to maximize development area
- Dry utility relocations; will report back to Village Board upon receiving information from ComEd
- Parking lot lighting
- Dumpster enclosure to service the residential units
- Reserved space for future train station and platform

**STAFF ANALYSIS**

The Kane County Stormwater Management Ordinance (SMO) requires stormwater detention be provided for 25,000 square feet of new impervious surface being constructed. With the construction of the Main Street parking lot completed in 2015, and the proposed additional parking buildout for the Church Street and Cornell parking lots, detention is required per the stormwater ordinance. The Main Street lot requires 0.39 ac-ft of storage and the proposed Church Street and Cornell lots require 0.36 ac-ft of storage, for a total of 0.75 ac-ft.

To maximize the usable space within the downtown district, underground detention is proposed rather than traditional above ground detention, which would not allow for the parking lot expansion to provide adequate parking for the municipal parking lot and the Cornell development. Alternatives for off-site detention were

evaluated and determined to be inefficient from a cost perspective. Additional land acquisition would also be required and had the potential to delay construction of the detention requirement for the development.

Final coordination with the developer for site grading and finished floor elevations took place in June 2022. The final site utilities, grading, and detention sizing could not be initiated until this coordination occurred. The underground detention units have a 10-12 week lead time for production and delivery. Advanced purchase of the detention system allows for the units to be delivered this fall for installation rather than installation approaching closer to a possible winter shutdown of construction operations. StormTrap® is the premier manufacturer of underground detention systems and for this reason was chosen as a sole source manufacturer for this project.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “Strong Local Economy” as a strategic focus and the following goal: “A Vibrant Downtown Gathering Place.” Additional parking and associated stormwater management in the downtown is important to attract new residential and commercial development.

FINANCIAL IMPACT

The FY22 Budget includes \$2,830,000 for the Church Street Parking Lot including construction and engineering in the Downtown TIF Fund 440-00-00-8007. In July 2020, the Village issued \$1,500,000 in general obligation debt for infrastructure improvements in the downtown. Those bond proceeds are available for this project.

LEGAL ANALYSIS

In accordance with State Statute, a bid waiver shall be approved by a vote of two-thirds of all the trustees then holding office, thus requiring an affirmative vote of four trustees, with the mayor not voting.

Mayor Hoeft asked if there were any questions. Trustee Leopold asked how deep the storm traps will be and if the dirt being removed from the traps could be used somewhere around the Village. Village Manager Johnson answered the traps will be approximately four feet deep and the intent is to use the excess dirt to create a berm between the street and the building or perhaps using it behind Donald Drive. There were no further questions or comments.

**A MOTION was made to Resolution Waiving the Bid and Approving the Purchase of the StormTrap® Underground Detention System for the Parking Lot Expansion and Site Improvements for the Church Street Lot and Cornell Development in the amount of \$325,952.**

**MOTION: Trustee Goldman**  
**SECOND: Trustee Leopold**  
**AYES: Trustees: Goldman, Holzkopf, Kittel, and Leopold**  
**NAYS: None**  
**ABSENT: Trustees Kanakaris and Westberg**  
**The motion carried: 4-0-2**

b) Discussion – Street Name Sign Replacement Program

Assistant Director of Public Works and Engineering Jason Irvin said that street name signs are beginning to show their age with letters that are peeling, reduced retroreflectivity, and pole rust oxidation. Subdivisions such as Wing Pointe and Southwind are over 20 years old, including the street name signs. When the street name signs were originally installed, the Manual on Uniform Traffic Control Devices (MUTCD) standardized

all upper-case letters. Approximately 10 years later since the development of Wing Pointe and Southwind in 2009, the newest MUTCD was updated to include the lettering for names of streets and highways on street name signs, which shall now be composed of a combination of lower-case letters with initial upper-case letters.

#### STAFF ANALYSIS

With the new standard of upper-case and lower-case letters, the 6-inch wide blade no longer accommodates a descending stroke of a lower-case letter like the 'g' in Longfield Drive where it is cut off at the bottom. The 6-inch blade does not meet the MUTCD height standards from the top and bottom of the lettering to the white border of the street name sign. The new standard for 25 MPH or less (Local 2-Lane) is an upper-case letter height of four inches and a lower-case letter height of three inches with an 8-inch blade size instead of the existing 6-inch.

The current subdivisions with the post-mounted sign design are Wing Pointe, Heritage, Huntley Meadows, Georgian Place, Sun City, and the original area of the Village. The current post-mounted sign design is a round pole with a decorative type bracket on the top of the pole that holds a 6-inch wide double bladed single sided street name sign. The current decorative bracket system is no longer being manufactured and will not accommodate the new 8-inch blade width.

The current subdivisions with the streetlight-mounted sign design are Southwind, Covington, Cider Grove, Lions Chase, Talamore, and Downtown. The current decorative streetlight-mounting system arm can be reused, but the existing bracketing system that holds the street name sign will not accommodate the new 8-inch blade and will have to be replaced.

Staff proposes the direct mount square tubing system as seen at Church Street and Joan Avenue. The direct mount system has been adopted by many surrounding communities including Kane and McHenry Counties and is widely used because of the ease of use and lower cost of maintenance as compared to a round pole with a decorative style bracketing system. The direct mount system also provides more structural integrity in terms of holding the sign in place, but also provides a safety component because the square tubing is designed to breakaway at ground level if a vehicle hits the post as compared to the round pole that is set in concrete and not designed to breakaway.

The decorative streetlight-mounted signs as in Covington Lakes will look relatively the same because the bracket arm can be reused, but the upper bracket will need to be replaced with a different style bracket and will remain black in color.

#### 2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies *"Forward Looking Community"* as a strategic focus and the following goal: *"Management of Infrastructure Assets for Today and Tomorrow."* Installing MUTCD-compliant street name signs through the Street Name Sign Replacement Program will improve street name visibility and legibility from a distance increasing street recognition, road safety, aesthetics, and overall consistency throughout the Village.

#### FINANCIAL IMPACT

Staff received quotes for the Wing Pointe Subdivision (Pole-Mounted System) to replace all the posts and signs that would include the new Village logo for a material cost of \$5,173.80. Public Works Staff estimates one week of work to call in JULIE locates, remove old pole and signage, and install new style pole and new signage which is about 1.5 labor hours per location. Staff received quotes for the Covington Lakes Subdivision

(Decorative Streetlight-Mounting System) to replace all the signs and street name sign brackets with the new Village logo for a material cost of \$10,871.00. Public Works Staff estimates 1.5 weeks of work to remove old brackets and signs and install new.

Based on the quotes received and estimated labor hours staff put together a 5-Year Draft Street Name Sign Replacement Program. The estimated material cost to replace all the street name signs in the Village is approximately \$182,700. The estimated labor weeks is approximately 29 weeks. The implementation timeline would be dependent on the allocated funding per year and whether or not the Village logo will be added to the new signage. If the Village logo is not added to the new signage then the timeline of replacement would be less critical. If the Village logo is added to the new signage, the timeline of replacement would be more critical to provide consistency throughout the Village. The level of effort to install the new signage with Public Works staff resources would need to be taken into consideration and the 5-Year Draft Street Name Sign Replacement Program may be adjusted depending on the actual level of effort for each subdivision.

An exhibit was provided showing an example of a sign with the logo, and the same sign without the logo. Samples of the actual signs for each option will be available for review at the Village Board meeting.

Trustee Leopold stated he favored the using the logo, but did not care for the galvanized square post and asked if a different type of round post could be used without holes and painted. Assistant Director Irvin said the Village has already been replacing the round posts with the square posts when needed because they breakaway if hit by a vehicle and are safer than the round posts. He added that painting the posts was not recommended by the provider because the paint would not adhere properly and would peel off after a short period of time. Trustee Kittel said he liked the logo on the sign and asked if perhaps a slide-on sleeve could be made to cover the post. Mayor Hoeft suggested staff look into the option and cost if possibly a PVC sleeve would work.

Trustee Goldman said she liked the logo and asked how the signs would work if the street name is long. Assistant Director Irvin said it would be a longer blade and that additional rivets would be used to help keep the blade steady. Trustee Goldman questioned if the new signs would be reflective. Assistant Director Irvin said yes, all the signs are reflective but the old ones do not look like it because they are so old.

Trustee Holzkopf asked the difference in price between having the logo or not on top and if the posts are strong enough to withstand stronger weather. Assistant Director Irvin said the price would be \$1.50 per blade, which would be approximately \$18,000 for the overall project. He added that staff is looking into a 2" instead of the proposed 1¾" post to make the post sturdier to withstand heavier winds and blowing snow. Trustee Holzkopf said she prefers to have the logo on the sign.

Mayor Hoeft said he liked the logo on the sign and supported staff looking into a 2" post adding that maybe not all the poles needed to be 2" and the 1¾" pole could be used for some of the shorter blades. He again suggested looking into a PVC sleeve similar to what he has seen used on deck posts. Assistant Director Irvin agreed and said that in some locations, the street name blade will be stacked on top a stop sign and will not require another pole. Village Manager Johnson said feedback was being requested at this time for staff to continue the sign replacement program to be included in the FY23 budget process. He added that staff will include updated information in the Manager's Report for the pole size and the possibility of making a sleeve covering.

**There was a consensus of the Village Board directing staff to proceed with the Street Name Sign Replacement Program with the Village Logo and to include the program in the FY23 Budget process.**

- c) Consideration – Approving a Bid Waiver and Approval of a Proposal from Geske and Sons, Inc. to Resurface Collector Roadways in the Talamore Subdivision:
  - i. A Resolution Waiving the Bid and Approving a Proposal from Geske and Sons, Inc. to Resurface Collector Roadways in the Talamore Subdivision in the Amount of \$620,840.83
  - ii. An Ordinance Approving an Amendment to the FY22 Budget in the amount of \$700,000 for Resurfacing Collector Roadways in the Talamore Subdivision

Village Manager David Johnson said on March 10, 2022, the Village Board approved the 2022 Street Improvement Program for Geske and Sons, Inc. (Geske) in the bid amount of \$1,946,875.26 that included certain arterial and collector roadways totaling 2.5 miles.

On April 28, 2022, the Village Board approved the 2022 Edge Mill and Overlay Program for Geske in the amount of \$653,987.80 that included the roadways in Sun City neighborhoods 10, 13, 19, 23, and 38 totaling 3.8 miles. At that time, Geske agreed to hold Hot Mix Asphalt (HMA) unit pricing of \$78.35 per ton from the MFT Program Bid that was awarded in March.

On July 14, 2022, the Village Board accepted public improvements for Talamore Subdivision Pods 6 and 7 and the collector roads of Ackman Road, Talamore Boulevard, Founders Field Boulevard and Reed Road. Based on the 2021 Pavement Management Plan, the average Pavement Condition Index (PCI) rating of these roadways in Talamore is 54, which is rated as “poor.” The terms of the acceptance of the roads requires Lennar to pay the Village a lump sum of \$700,000 toward the costs of resurfacing Ackman Road, Talamore Boulevard, Founders Field Boulevard and Reed Road, all west of Route 47.

#### STAFF ANALYSIS

Staff solicited a proposal from Geske for the 1.5-inch mill and overlay of Talamore Subdivision Collector Roadways including Ackman Road, Talamore Boulevard and Founders Field Boulevard totaling 2.4 miles. Reed Road would be resurfaced at an unspecified later date after most of the development heavy construction traffic is complete. Because the liquid ton cost of oil used to produce asphalt is continuing to fluctuate higher, the unit costs for the HMA has increased from the March 2022 bid to the current price of \$91.95 per ton (a 17.4% increase). Based on market conditions, the revised unit price is deemed fair and economical. The proposal also includes expenses for material testing and pavement markings bringing the total project amount to \$620,840.83. The work is planned to proceed this summer into early fall.

#### 2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “Forward Looking Community” as a strategic focus and the following goal: “Management of Infrastructure Assets for Today and Tomorrow.” Approving the proposal and taking advantage of the Hot Mix Asphalt (HMA) unit pricing allows the Village to avoid unpredictable price increases and to also take advantage of a timely completion of the resurfacing of the Talamore Subdivision collector and arterial roadways.

#### FINANCIAL IMPACT

Lennar has remitted to the Village funds in the amount of \$700,000 specifically earmarked for pavement resurfacing of Ackman Road, Founders Field Boulevard, and Talamore Boulevard. The remaining balance will be used towards the resurfacing of Reed Road at an unspecified later date. An amendment (revenue and expenditure) to the FY22 Budget is required in the in the Streets Improvement and Roads & Bridges Fund, line item 420-00-00-8001 in the amount of \$700,000.

LEGAL ANALYSIS

In accordance with State Statute, a bid waiver shall be approved by a vote of two-thirds of all the trustees then holding office, thus requiring an affirmative vote of four trustees, with the mayor not voting.

Mayor Hoeft asked if there were any questions. There were none.

**A MOTION was made approving a Bid Waiver and Approval of a Proposal from Geske and Sons, Inc. to Resurface Collector Roadways in the Talamore Subdivision as follows:**

- i. **A Resolution Waiving the Bid and Approving a Proposal from Geske and Sons, Inc. to Resurface Collector Roadways in the Talamore Subdivision in the Amount of \$620,840.83**
- ii. **An Ordinance Approving an Amendment to the FY22 Budget in the amount of \$700,000 for Resurfacing Collector Roadways in the Talamore Subdivision**

**MOTION: Trustee Leopold**  
**SECOND: Trustee Holzkopf**  
**AYES: Trustees: Goldman, Holzkopf, Kittel, and Leopold**  
**NAYS: None**  
**ABSENT: Trustees Kanakaris and Westberg**  
**The motion carried: 4-0-2**

d) Discussion – 2023 Street Improvement Program

Village Manager David Johnson explained that Assistant Director of Public Works and Engineering Jason Irvin will make a presentation regarding the 2023 Street Improvement Program first then Manager Johnson would explain how the program relates to the Strategic Plan and finally Assistant Director Irvin would complete the presentation with demonstrating the GIS program. Assistant Director Irvin began the presentation and said the proposed 2023 Street Improvement Program is targeting various arterial segments of roadway and various neighborhoods in Sun City comprised of approximately 210,684 square yards along 9.5 centerline miles of roadway and summarized as follows:

Subdivision / Roadway	Limits	Length (ft)	Area (sy)
Sun City NH 1	All Roadways	1,745	6,063
Sun City NH 2	All Roadways	3,844	13,609
Sun City NH 3	All Roadways	6,980	31,679
Sun City NH 7	All Roadways	5,667	23,604
Sun City NH 9	All Roadways	4,192	13,862
Cold Springs Drive	Del Webb Blvd, North to Del Webb Blvd	7,775	32,144
Farm Hill Drive	Del Webb Blvd, North to Regency Parkway	4,700	17,876
Hemmer Road	Del Webb Blvd, North to Village Limits	1,689	6,872
Stonewater Crossing	Del Webb Blvd, North to Wildrose Drive	5,323	21,752
Wildrose Drive	Del Webb Blvd, North to Stonewater Crossing	2,584	10,441
Jim Dhamer Drive	Route 47 to 780 feet west of George Bush Court	4,079	29,255
Manning Road	Southern Portion	1,403	3,527

TOTAL 49,981 210,684  
MILES 9.5 (7.5% of roadway network)



### STAFF ANALYSIS

The average pavement condition index (PCI) ending FY21 was 61 and virtually near the middle of the fair condition range of 56-70. Ending the FY22 Street Improvement Program, the PCI of 61 will be maintained due to the addition of the Talamore arterial roadway paving and Freeman Road paving for a total mileage of 8.68 miles. An annual budget of \$3.3 million is required to maintain the 2021 network PCI average of 61. The FY22 Street Improvement Program was approximately \$2.4 million, developer contribution for the Talamore arterial roadway paving was \$700,000, and developer value of work for Freeman Road paving is approximately \$250,000 for a total FY22 value of work at approximately \$3.3 million.

The proposed FY23 Street Improvement Program would raise the PCI to 63, two points higher than the 2022 PCI. An annual budget of \$4.6 Million is required to achieve a PCI of 75 (satisfactory) for arterial and collector roads, PCI of 65 (fair) for local roads and an overall average PCI of 67. The proposed roadway areas are summarized as follows:

- Sun City Neighborhoods 1, 2, 3, 7, 9 and Arterials – The Sun City neighborhoods targeted for FY23 are some of the first developed neighborhoods with many roadways in very poor to serious condition.

Ending the FY22 Street Improvement Program, the percentage of roadways resurfaced in Sun City will be approximately 21%. Ending the proposed FY23 Street Improvement Program, the percentage of roadways resurfaced would be almost 40%. Staff has identified a six-year Pavement Management Plan to reach 100% resurfacing completion at an average annual cost of \$3,200,000.

- Manning Road – In 2011 the jurisdictional transfer was approved by the Village Board, which included Manning Road maintenance and repair. The southern portion of the roadway from Big Timber Road to the north property line of the residential home is targeted for FY23 Street Improvement which will include mill and overlay and new shoulder stone. This portion of roadway is in disrepair where the edge of the roadway has failed.
- Jim Dhamer Drive - As part of the Venture Park 47 development, four landscape medians will be removed for an approximate total of 2,612 square yards, three concrete medians will be removed for an approximate total of 321 square yards, and roadway mill and overlay for approximate total of 29,255 square yards.

### 2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies *“Forward Looking Community”* as a strategic focus and the following goal: *“Management of Infrastructure Assets for Today and Tomorrow.”* Pavement Management and planning the maintenance and repair of the Village network of paved facilities will continue to optimize pavement conditions over the entire network.

### FINANCIAL IMPACT

The total proposed FY23 estimate of probable construction cost which includes engineering construction is \$6,016,000. To offset the overall cost of improvements, Venture One will contribute \$200,000 in addition to the \$365,000 remaining Capital Development fee collected as part of the annexation of the Stade property for a total Venture One contribution of \$565,000. A potential breakdown of funding could be \$1,000,000 MFT Fund, \$2,691,893 Street Improvement Fund, \$565,000 development contribution and fees, and \$1,759,107 Rebuild Illinois funds. Summarized below:

FUND	FUND AMOUNT
MFT	\$1,000,000
STREET IMPROVEMENT	\$2,691,893
DEVELOPMENT CONTRIBUTION	\$565,000
REBULD ILLINOIS	\$1,759,107
<b>TOTAL</b>	<b>\$6,016,000</b>

Village Manager David Johnson continued the presentation emphasizing how the 2023 Street Program related to the Strategic Plan in support of focusing on the management of infrastructure assets for today and tomorrow. He stated that the Public Works Department along with CBBEL has done an outstanding job creating options to enhance and improve pavement management. He added that the streets that were established when development was at its peak are now 20 years old and need improving. Village Manager Johnson said that to assist with the pavement management plan, staff continues to search for funding options to reinvest in the infrastructure program. He noted that the financial impact of the 2023 Street Improvement Program is over \$6 million and would be the largest single fiscal year program ever completed. The project consists of improving 9.5 miles of roadways which is 7.5% of the total roadways in the Village. Village Manager Johnson pointed out that some of the one-time revenue sources obtained need to be spent including \$1.7 million of the Rebuild Illinois funds as well as approximately \$565,000 in developer contributions. He added the Village out of pocket expense for the 2023 program would be approximately \$3.7 million to complete the \$6 million proposed program. Mayor Hoeft thanked Assistant Director of Public Works and Engineering Jason Irvin and Village Manager Johnson.

**There was a consensus of the Village Board directing staff to move forward with the plan and design of the 2023 Street Improvement Program as part of the FY23 budget process.**

e) Discussion – Public GIS Maps, Data Hub, and Tree Dashboard Demonstration

Assistant Director of Public Works and Engineering Jason Irvin started the presentation and reported Geographic Information Systems (GIS) use technology to capture, store, check, and display data related to positions on Earth's surface in terms of spatial patterns and relationships. Because Village infrastructure assets occupy a static location, maps are a valuable way to catalog infrastructure data and are the geographic container for the data layers and analytics.

STAFF ANALYSIS

Historically the Village utilized Ruckert/Mielke (R/M) to handle all asset mapping and exhibit development while staff focused on learning the technology and defining the ways that it can be of benefit. As staff becomes more proficient with Geocortex and the ArcGIS Platform, the Village continues to build on the goals of becoming more self-sufficient and adaptive to new technology. With the knowledge gained in technological adaptation and user experience, staff continues to expand the geospatial infrastructure (technology, data, and services) that enables users at all levels to better share, collaborate, interconnect, and benefit from the capabilities of GIS.

Included in the FY21 work scope with R/M was a Geospatial Strategic Plan (GSP) that identified nine primary goals to provide the Village with common and communicated direction and guidance to improve the usage of technology and data. The nine goals are summarized below:

Goal 1	Mapping & Visualization	Goal 4	Monitoring	Goal 7	Decision Support
Goal 2	Data Management	Goal 5	Analytics	Goal 8	Constituent Engagement
Goal 3	Field Mobility	Goal 6	Design & Planning	Goal 9	Sharing & Collaboration

Included in the FY22 work scope was a public tree inventory and GIS update. The Village owns and maintains approximately 17,000 trees for a total tree value of approximately \$12 million. For right-of-way (ROW) that has been dedicated to the Village (parkway), the Village owns the land plus any trees and improvements within the ROW corridor. A tree inventory uploaded and maintained on GIS will aid staff and provide an improved understanding of what forest composition exists to support improved management and health.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “Forward Looking Community” as a strategic focus and the following goal: “Management of Infrastructure Assets for Today and Tomorrow.” Innovation and implementation of technologies and leveraging geospatial infrastructure (GI) for increased productivity and service delivery enhances asset management.

FINANCIAL IMPACT

Each year over the past several years, the Village has budgeted funds to build the GIS on a continuous and incremental basis. The tree inventory was an approved FY22 capital project budgeted for in the amount of \$55,000. The Village secured a \$15,000 grant from the United States Department of Agriculture (USDA) Forest Service through the Illinois Department of Natural Resources (IDNR) Urban and Community Forestry Partner Grant Program, administered by The Morton Arboretum and the Chicago Region Trees Initiative (CRTI) to partially offset the cost of the inventory.

Mayor Hoeft asked if there were any questions. Trustee Goldman wished to commend Assistant Director Irvin on his presentation. She asked if this type of program is typical for a Village of this size. Village Manager Johnson replied that overall the Village of Huntley is a lean organization but is fortunate enough to have good people overseeing each department. He added that a program of this caliber, which has been in the making for almost ten years, is usually seen in cities or villages with population in excess of 100,000. He said he also wanted to commend Assistant Director Irvin and GIS Technician James Williams on the incredible work they have put forth to make this an outstanding program. There were no further questions or comments.

**This item is presented for discussion purposes only. No action requested.**

**VILLAGE ATTORNEY’S REPORT:** None

**VILLAGE MANAGER’S REPORT:** Village Manager Johnson mentioned that a handout was provided to the Village Board prepared by Building and Code Enforcement Inspector Kim Nix. Inspector Nix prepared a report outlining properties along Route 47 from Kreutzer Road north to Rainsford Drive that have code or building violations. Trustee Holzkopf asked what the next steps are to improve these properties. Village Manager Johnson said that staff has been trying to work with the property owners to improve the property but many of the owners still have not fixed the violations. He added that citations have been issued and staff will continue to work with the property owners. Trustee Leopold asked if property south of Kreutzer Road will also be addressed, noting the Popeye’s restaurant property landscaping being exceptionally bad. Village Manager Johnson said the southern properties will also be addressed.

**VILLAGE PRESIDENT'S REPORT:** Mayor Hoeft wished Trustee Kanakaris a happy birthday from earlier this week.

He announced that next week is Enjoy Huntley week with various activities taking place all week. The week's events include Bike Huntley on Sunday, National Night Out and Bella Cain concert on Tuesday and a cruise night and live band karaoke for the First Friday Night activities.

Mayor Hoeft also invited everyone to the ribbon cutting for the Hampton Inn taking place on Wednesday August 3<sup>rd</sup>.

Mayor Hoeft asked if anyone had any questions for him. Trustee Goldman said she would like to compliment the Police and Public Works Departments for their presence and what they do for the concerts and downtown events. The concert crowd was so large Tuesday night but everything went well with the traffic and layout. She also complimented Special Events Manager Barb Read for her hard work in making the concerts and all the events that happen downtown so fun and wonderful.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**POSSIBLE ACTION ON ANY CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

There being no further items to discuss, a **MOTION** was made to adjourn the meeting at 7:54 pm.

**MOTION:** Trustee Leopold

**SECOND:** Trustee Kittel

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Rita McMahan  
Village Clerk